

St. Peter's Lutheran School
ENROLLMENT CONTRACT 2017-2018

8701 Elk Grove-Florin Road
 Elk Grove, CA 95624
 (916) 689-3050

Parents Name: _____
 Address: _____

Contact Phone: _____

Please list each student name and the grade into which student is enrolling:

Last Name	First Name	Grade	NSEF	Reg. Fee	Tech Fee	Tuition
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

I understand that, by signing this agreement:

- The New Student Evaluation Fee (NSEF) is not refundable under any circumstances.
- The Registration Fee is not refundable unless the child is not accepted based upon the placement evaluation process.
- If more than one child in the same family is applying, the registration fee for the child that is not accepted will be refunded. Parents will then be given a five (5)-calendar day option period to remove the accepted children and receive a full registration fee refund.
- I am enrolling a pupil or pupils into St. Peter's Lutheran School for one school year. If I withdraw my child or children between July 1st and the first day of school, written notification is required and a one-month tuition payment will be charged. If withdrawal during the school year is necessary, a minimum of one month written notification to the school office is required. Failure to comply will result in a one-month tuition charge.
- The Technology Fee of \$200 per family for students in elementary and middle school will be billed through FACTS Management in \$20 monthly increments. This fee is not refundable unless the child is not accepted based upon the placement evaluation process.
- All monthly tuition payments are payable through FACTS Management Company. Delinquent fees of 10% may be charged if payment is not received within ten days of the payment plan contract date. FACTS Management Company annual fees will be charged to the family with the August tuition.
- Middle school students are required to have an iPad or iPad Mini.
- *There will be a \$25 administration fee for any changes made in the type of Early Childhood or Day care program after October 1, 2017. The fee will be charged each time there is a change made. All changes in the type of Day care and Early Childhood program used must be given to the office writing.*
- Assessments will be made to cover damage to church or school property (breakage of windows, abuse of books, etc.)
- I am expected to participate in the Parent Participation Program.
- I acknowledge that St. Peter's Lutheran Church and School reserve the right to change school policies or procedures with written notice.
- The Bible commands us to make every effort to live at peace and to resolve disputes with each other in private or within the Christian church (see Matthew 18:15-20; 1 Corinthians 6:1-8). Therefore, the parties agree that any claim or dispute arising from or related to this agreement shall be settled by mediation, and if necessary, legally binding arbitration in accordance with the *Rules of Procedure for Christian Conciliation* of the Institute for Christian Conciliation. Judgment upon an arbitration decision may be entered in any court otherwise having jurisdiction.
- **NO OTHER COMMITMENTS OR PROMISES OTHER THAN WHAT IS STATED IN THE PARENT/STUDENT HANDBOOK, THE SCHOOL BOARD POLICY MANUAL, OR THE STAFF HANDBOOK, WRITTEN OR VERBAL HAVE BEEN MADE RELATIVE TO THIS AGREEMENT.**

Signatures of both parents/guardians are required if both have legal and financial responsibility for the child.

 Parent/Guardian Date

 School Administrator Date

 Parent/Guardian Date



St. Peter's Lutheran School

APPLICATION FOR ENROLLMENT 2017-2018

8701 Elk Grove-Florin Road

Elk Grove, CA 95624

(916) 689-3050

Student Information:

Date of application: _____ Grade: _____ Gender: _____

Name: _____
last name first name initial legal last name (if different)

Home address: _____ City: _____ State: _____ Zip: _____

Home phone: _____ Date of birth: _____ Place of birth: _____

Home church: _____ Do you attend regularly? _____ Baptismal date: _____

Parent/Guardian Information:

Mother: _____ Occupation: _____ Employer's name: _____

Home mailing address: _____ City: _____ State: _____ Zip: _____

Email address: _____ Work phone: _____ Cell/beeper number: _____

Father: _____ Occupation: _____ Employer's name: _____

Home mailing address: _____ City: _____ State: _____ Zip: _____

Email address: _____ Work phone: _____ Cell/beeper number: _____

Step parent/guardian: _____ Occupation: _____ Employer's name: _____

Home mailing address: _____ City: _____ State: _____ Zip: _____

Email address: _____ Work phone: _____ Cell/beeper number: _____

Custody of student: _____

The legal custody document and specific conditions of custody must be submitted to the office in writing before admittance.

Other Information:

School last attended: _____

Mailing address: _____ City: _____ State: _____ Zip: _____

Please briefly state your reason for desiring enrollment for your child at St. Peter's Lutheran School: _____

Who can we thank for referring you to St. Peter's? _____

Has your child had any special learning problems or disabilities, which might affect his/her progress in school?

Yes _____ No _____

If yes, please describe: _____

Other Information Continued:

Does your child have any physical handicaps, speech difficulties, chronic illnesses, allergies, or unusual diseases?

Yes _____ No _____

If yes, please describe: _____

Names and dates of birth of siblings: _____

This application is valid only when all parts are completed and signed to indicate acceptance of the conditions stated below. St. Peter's Lutheran School admits students of any race, color, gender, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at this school. The school does not discriminate on the basis of race, color, gender, national or ethnic origin in administration of its educational policies, admission policies, or other school administered programs.

Completion of this application does not guarantee enrollment. All applicants will be evaluated on the basis of previous academic performance, academic ability, student conduct, and personal and family commitment to Christ. Upon notification of acceptance, your child's place is reserved.

When an application is submitted, a new student evaluation fee of \$50 (non-refundable) and the \$175 registration fee must be paid. *Note: The registration fee will be \$200 after March 31, 2017.* If the child is not accepted as a student, the registration fee will be returned in full.

As parent or guardian of the registered child, I agree to:

1. Satisfy the necessary requirements of making application, including a placement evaluation and an evaluation from the child's present teacher or counselor.
2. Support the objectives of St. Peter's Lutheran School while cooperating with the teachers and administration in assisting the child in faithful and diligent work and in the exercise of Christian discipline and training.
3. Pay tuition charges, applicable extended day care charges, and required fees as per the schedule established by the school.
4. Provide the necessary health and immunization records and other school data as requested.

Signature of parent/guardian is required.

Parent/Guardian

Date

ALL NEW students must present a birth certificate for verification of age.

1. All students must be potty trained.
2. Students must be 3 years by September 1st to enroll in the 3 year-old program.
3. Students must be 4 years by September 1st to enroll in the 4 year-old program.
4. Students must be 5 years by September 1st to enroll in the Kindergarten program.
5. Students must be 6 years by September 1st to enroll in the 1st grade program.
6. Students must be 7 years by September 1st to enroll in the 2nd grade program.
7. Students must be 8 years by September 1st to enroll in the 3rd grade program.
8. Students must be 9 years by September 1st to enroll in the 4th grade program.
9. Students must be 10 years by October 1st to enroll in the 5th grade program.
10. Students must be 11 years by November 1st to enroll in the 6th grade program.
11. Students must be 12 years by December 2nd to enroll in the 7th grade program.
12. Students must be 13 years by December 2nd to enroll in the 8th grade program.

St. Peter's Lutheran School
EXTENDED DAY CARE CONTRACT
2017-2018

STUDENT NAME _____
STUDENT NAME _____
STUDENT NAME _____
STUDENT NAME _____

GRADE _____
GRADE _____
GRADE _____
GRADE _____

Extended Day Care is available from 7:00 a.m. to 6:00 p.m. during the regular school year. Please see the school calendar for exact dates. All monthly payments are payable through FACTS Management Company. Delinquent fees of 10% may be charged if payment is not received within ten days of the payment plan contract date. FACTS Management Company annual fees will be charged to the family with the August tuition. All children must be signed in and out of day care by a parent or other authorized person. All authorized persons must carry valid I.D.

There will be a \$25 administration fee for any changes made in the type of Early Childhood or Day care program after October 1, 2017. The fee will be charged each time there is a change made. All changes in the type of Day care and Early Childhood program used must be given to the office in writing.

A child who is left at school before 8:15 a.m. or after 3:10 (grades preschool-5), 3:20 p.m. (grades 6-8), or 12:10 p.m. (minimum days), will automatically be signed into day care and the appropriate fees will be assessed, even if they are not enrolled in day care.

There will be a daily charge for all days in which the school is closed, but the day care is open. The charge will be \$25 for the first child and \$15 for each additional child in the family. Full time day care pays only for 7:00-8:15 a.m. and 3-6 p.m., during normal school days.

- Late pick-up charge is \$10 per child per 15 minutes after 6:00 p.m.
- For health precautions, day care will not admit a sick child. See the Parent-Student Handbook.

Please indicate what hours your child will need day care:

_____ Morning day care (7:00 a.m. - 8:30 a.m.)	\$750/year - \$75/payment
_____ Afternoon day care (3:00 p.m. - 6:00 p.m.)	\$1350/year - \$135/payment
_____ Full time day care (both mornings and afternoons)	\$1,750/year - \$175/payment
_____ Hourly	\$8/hour or any part of an hour

Hourly day care use between 7:00 a.m. and 8:15 a.m. is a total charge of \$8.00. The afternoon hourly day care rate is \$8.00/hour for any portion of the hour.

_____ I do not intend to use extended day care.

By signing this commitment, I/we agree to abide by all the rules and regulations of St. Peter's Lutheran School and Day Care. If I/we change our day care arrangement, I/we will give written notice to the school office.

Parent/Guardian

Date

